



**ELI ROBERTS & SONS**  
**(850) 576-FUEL (3835)**  
2195 Lake Bradford Road • Tallahassee, FL 32310

Thank you for your interest in opening an account with Eli Roberts and Sons, Inc.!

Please find all necessary documents attached, with explanations for each below. Incomplete applications will be returned, and will delay the set up and delivery for the account.

- Credit Application
  - Company Info
  - Tax ID/FEIN Number (From IRS form W-9)
  - Bank info
  - References – include account number, phone, and fax
  - AP Contact info
  - Payment Terms
    - EFT (Eli Roberts drafts directly from customer bank account)
    - ACH (Customer sends directly to Eli Roberts bank account)
    - Net 10 (Check mailed & received on due date)
    - COD (Check received upon delivery by driver)
    - Credit Card (3% Payment Convenience fee applies per

Authorized Signature – Must be an Officer of the Company

Guarantor Signature – Must be completely filled out

- EFT Authorization Form – This form is to be used if EFT12 is checked. Please provide all information. Customers are advised by email in advance of the draft date.
- Credit Card Authorization Form – Please note the 3% Payment Convenience Fee per transaction applies.
- Dyed Diesel Sales Tax Form – Please sign and submit exemption certificate if applicable.
- Facility Tank ID# Form – Include Facility Tank ID number for all tanks larger than 550 gallons.
- Cardlock fuel key setup forms and sample job or office tank agreements are available upon request.

Please contact the Credit Department directly with concerns and/or questions by email at [kelsey@eliroberts.com](mailto:kelsey@eliroberts.com) , phone (850) 576-3835, or fax at (850) 574-3788.

We look forward to working with you!

Eli Roberts and Sons, Inc. 2195 Lake Bradford Rd., Tallahassee FL 32310

Phone: (850) 576-3835

Fax: (850) 574-3788

www.eliroberts.com

### Confidential Credit Application & Payment Agreement

Company Name:		Telephone:	
Address:		Fax:	
City:	State:	Zip:	Tax ID/FEIN:
Mailing Address if Different:	same	City:	State: Zip:

Bank Reference: \*\*Note: Must be Funded Account(s), Sweep Account(s) are Not Accepted\*\*

Bank Name:	Checking Account:
Phone:	Fax:

References (Most recent history): Please include Name, Address, Account Number, Phone, Fax Numbers & Email Address if available

Reference 1:		
Reference 2:		
Reference 3:		
A/P Contact:	Telephone:	
Email:	Terms: (Default is EFT 12)	<input type="checkbox"/> EFT 12 <input type="checkbox"/> ACH 12 <input type="checkbox"/> NET 10 <input type="checkbox"/> COD <input type="checkbox"/> CC (3% Convenience Fee Applies)

Your credit Account will be subject to the following terms and conditions. Applicant agrees with seller, Eli Roberts and Sons Inc. 2195 Lake Bradford Rd. Tallahassee FL 32310, to pay for all purchases in accordance with the seller's terms. Delinquent accounts are subject to finance charges. The finance charge is computed by periodic rate of 1.5% per month, which is an annual percentage rate of 18% applied to the previous unpaid balance, but under no circumstances shall the rate exceed the highest rate permitted by law. Applicant assumes full responsibility for payment of all materials purchased from Eli Roberts and Sons Inc. Applicant agrees to notify seller in writing within ten (10) days of receipt of invoice of any discrepancy in billing. Failure to notify Eli Roberts and Sons Inc. signifies total acceptance and responsibility for prompt payment in full of account. Any modification and/or alteration by purchase order, purchase agreement, or contract must be in writing and signed by an Officer of Eli Roberts and Sons Inc. This provision takes precedence over all subsequent action: written, oral, direct, or implied. If materials ordered are to be delivered to a construction job site applicant assumes liability for the materials at the time of delivery whether or not Applicants representative is on hand to acknowledge receipt of delivery. A service fee will be added to fuel deliveries under 100 gallons. Applicant agrees to pay standard delivery charges as billed. Applicant agrees to supply Eli Roberts and Sons Inc. with "Notice of Commencement," purchase orders, job numbers and job addresses. Applicant agrees to pay \$39.00 for NSF or ACH charge backs. Eli Roberts and Sons Inc. reserves the right to send out "Notice to Owners" and file liens on past due accounts and use any legal means available to collect, if such action becomes necessary. Should any portion of this account be referred to an attorney for collection, applicant is required to pay all expenses of collection including reasonable attorney's fees, whether or not suit is filed. Applicant consents to venue in Leon County court. By using this credit account, applicant signifies total acceptance of these terms and conditions. With respect to all Merchandise purchased from Eli Roberts and Sons, Inc., seller hereby disclaims all warranties, express or implied, including but not limited to any implied warranties of merchantability and fitness for a particular purpose and shall not be liable for any loss or damage, directly or indirectly arising from the use of such products or for any consequential or incidental. The undersigned has the full authority to bind the applicant to terms of this credit application. Applicant waives the right to trial by jury.

Authorized Signature:	Date:
Title:	Print Name:

For value received and to induce Eli Roberts and Sons, Inc. to undertake or continue to sell goods and/or lease property to applicant, the undersigned, jointly and severally, hereby unconditionally and absolutely personally guarantees payment when due of any and present and future indebtedness owed to Eli Roberts and Sons, Inc. by the applicant and hereby agree to pay such indebtedness punctually if default in payment thereof be made by the applicant. The undersigned expressly waive notice of acceptance of guaranty, demands, notices of non-payment and any right to require Eli Roberts and Sons, Inc. to first proceed against the applicant or exhaust any security held from applicant or pursue any other remedy in your power whatsoever, and consent to any extensions of time of payment of all or any of the indebtedness hereby personally guaranteed. Without in any way limiting the generality of the forgoing, the undersigned acknowledges that this guaranty encompasses applicant's purchases of goods on account (including credit card purchases) and service, handling and delinquency charges incurred thereon applicant's rental obligations for leased real and personal property money borrowed by applicant whether occurred or not, and interest thereon, and applicant's obligations to account for goods consigned to or in the care or custody of applicant. This personal guarantee is unlimited as to the amount and time. The undersigned will indemnify and pay Eli Roberts and Sons, Inc. for all attorneys' fees, court costs and other legal expenses incurred by Eli Roberts and Sons, Inc. in enforcing this personal guaranty or Credit Application. Guarantor consents to venue in Leon County court. The undersigned: (1) authorizes Eli Roberts and Sons, Inc. to obtain a consumer credit report through a credit reporting company chosen by Eli Roberts and Sons, Inc.; (2) understands and agrees that Eli Roberts and Sons, Inc. intends to use the consumer credit report for purposes of evaluating my credit and financial status; and (3) understands that this credit report will be retained on file at Eli Roberts and Sons, Inc. and that the information will not be disclosed to anyone without my prior written consent. The undersigned further understands and acknowledges that this Application is for the purpose of obtaining business, not consumer, credit. Guarantor waives the right to trial by jury. Guarantor accepts all terms and conditions of the Credit Application.

Guarantor Signature:	Co-Guarantor Signature:
Print Name:	Print Name:
Last Four of SSN:	Last Four of SSN:

**\*\*Eli Roberts and Sons, Inc. will provide no deliveries until completed credit application is approved\*\***



**ELECTRONIC FUNDS TRANSFER  
AUTHORIZATION AGREEMENT**

Customer Name \_\_\_\_\_ Account # \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, ZIP \_\_\_\_\_ Telephone # \_\_\_\_\_  
Federal Employer ID # or Social Security # \_\_\_\_\_ Fax # \_\_\_\_\_  
Accounts Payable Contact Name \_\_\_\_\_ Phone/Ext. \_\_\_\_\_

The above-named customer hereby authorizes Eli Roberts and Sons, Inc. to initiate electronic funds transfers (EFT) from the bank account of the Financial Institution named below for withdrawal of funds to effect payments due--- "Debit Entries" and/or correction entries.

Bank/Branch: \_\_\_\_\_ Bank Acct #: \_\_\_\_\_  
Address: \_\_\_\_\_ ABA Routing #: \_\_\_\_\_  
City, State, ZIP: \_\_\_\_\_  
Contact: \_\_\_\_\_ Telephone: \_\_\_\_\_

The customer agrees to maintain sufficient funds in the above-designated bank account to pay EFT Debit Entries when initiated. The customer understands that this authorization will remain in effect until they notify Eli Roberts and Sons, Inc. in writing at the above address, and the above financial institution that they no longer desire this service, allowing reasonable time to act on this notice.

All other terms and provisions of other agreements between customer and Eli Roberts and Sons, Inc. remain in effect, except as expressly provided herein.

Printed Name & Title \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Witness: \_\_\_\_\_ Date: \_\_\_\_\_

**Please attach a voided check.**



**ELI ROBERTS & SONS  
(850) 576-FUEL(3835)**

2195 Lake Bradford Road • Tallahassee, FL 32310

**\*\* CREDIT CARD AUTHORIZATION \*\***

**By signing below, Eli Roberts and Sons, Inc. has permission to charge the credit card listed for purchases made on behalf of listed company.**

**I understand that Eli Roberts and Sons, Inc. offers this payment option for my convenience, and that in the event the credit card is declined for any reason, I will be responsible for any unpaid invoices.**

**\* 3% PAYMENT CONVENIENCE FEE IS CHARGED FOR ALL TRANSACTIONS \***

Company Name: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_

Card Type: \_\_\_\_\_ Visa/MC \_\_\_\_\_ American Express \_\_\_\_\_ Discover \_\_\_\_\_ WEX

Account Number: \_\_\_\_\_ Exp: \_\_\_\_\_ CVV: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Cardholder Email Address/Phone #: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Tank Owner FEIN: \_\_\_\_\_ FL DEP Facility ID#: \_\_\_\_\_

Tank Size/Fuel Type/Gallons Ordered: \_\_\_\_\_

Site Address & Delivery Hours: \_\_\_\_\_

City, State, ZIP, and County: \_\_\_\_\_

Site Contact Person Name and Phone #: \_\_\_\_\_



Florida Sales and Use Tax for Dyed Diesel Fuel Only

Dyed Diesel fuel is for Off-Road use only. Florida sales tax is due on all dyed diesel fuel purchases. Unless specified otherwise below, Eli Roberts and Sons, Inc. will collect the appropriate sales tax from all purchasers of dyed diesel fuel and remit the tax to the Florida Dept. of Revenue on behalf of the purchaser.

\_\_\_\_\_ Exempt from sales tax (government, farmer, or resale) – MUST PROVIDE EXEMPTION CERTIFICATE

\_\_\_\_\_ We will not be purchasing dyed diesel fuel.

Purchaser understands there are penalties for the mis-use of dyed diesel fuel and that seller has no liability for misrepresentation to seller.

Company Name: \_\_\_\_\_

Print Name of Person Signing Below: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



This is the information we need for each site.

- Name of location:
- Address1:
- Address2:
- City & State:
- Zip:
- Phone:
- Delivery via (Transport, Tank Wagon, etc.):
- Products needed at location (please provide information for ALL products on site):
  - Product #1:
    - Above or Below Ground:
    - Tank Size:
    - Pump Needed (Y/N):
    - Equipment needs (Special Fittings, extra hose, etc.):
  - Product #2:
    - Above or Below Ground:
    - Tank Size:
    - Pump Needed (Y/N):
    - Equipment needs (Special Fittings, extra hose, etc.):
  - Product #3:
    - Above or Below Ground:
    - Tank Size:
    - Pump Needed (Y/N):
    - Equipment needs (Special Fittings, extra hose, etc.):
  - Product #4:
    - Above or Below Ground:
    - Tank Size:
    - Pump Needed (Y/N):
    - Equipment needs (Special Fittings, extra hose, etc.):
  - Product #5:
    - Above or Below Ground:
    - Tank Size:
    - Pump Needed (Y/N):
    - Equipment needs (Special Fittings, extra hose, etc.):
- Delivery Location Contact Person:
- Delivery Location Contact Phone:
- Site Delivery Time Range:
- Special Instructions:

